

TEACHER ASSIGNMENT AND TRANSFER

Substitute teachers are those teachers who replace the regular classroom teacher, usually on a temporary basis.

A long-term substitute is one who is hired to take the place of the regular classroom teacher for a period of 1/2 of a school year or more.

A helping teacher is one who works on a part-time basis under the supervision of a regular teacher and who works in whatever capacity or area assigned to her by the Elementary Co-ordinator, i.e. classroom teaching, recess duty, cafeteria duty.

Adopted June 21, 1961