

ADMINISTERING MEDICINES TO STUDENTS

The school nurse shall be the supervisor of the medication administration program in the school. The school nurse may consult with the school physician and shall develop and propose to the School Committee policies and protocols relating to the administration of medications. Protocols for documentation of the administration of medications will be established per requirements of the Mass Department of Public Health.

Medication may not be administered to students while at school unless such medicine is given to them by the school nurse acting under specific written request of the parent or guardian and under the written directive of the student's personal physician. When the school nurse is not present, another nurse will cover and administer the medication as ordered. No one but the school nurse, and those others listed in the medical administration plan acting within the above restriction, may give any medication to any student. All medical concerns should be brought to the attention of the school nurse.

Parents shall refer to the Fairhaven Public School Procedures for the handling of all health emergencies in the school. The school nurse shall develop procedures for responding to medication emergencies, i.e., any reaction or condition related to administration of medication which poses an immediate threat to the health or well-being of the student. These procedures shall include maintaining a list of persons to be notified in case of a medical emergency.

Protocols for handling, storage and disposal of medications shall be established. A process for reporting and documentation of medications errors shall be established. Administering Medications to Students Procedures are posted on the Fairhaven Public Schools website and available in writing when requested.

SOURCE: MASC

S.C. Enacted: August 25, 2010

S.C. Revised: May 23, 2018