

Administrative Regulation- JCBA-R Student Residency

FAIRHAVEN PUBLIC  
SCHOOLS SCHOOL RESIDENCY

Pursuant to Policy JCBA, the Superintendent has issued the following regulations.

I. RESIDENCY

In order to attend the Fairhaven Public Schools, a student must actually reside in the Town of Fairhaven, unless one of the exceptions set forth in Part IV, below, applies.

II. VERIFICATION OF RESIDENCY

To establish residency in the Town of Fairhaven, a student's parent or legal guardian must provide:

1. A signed Residency Statement; and
2. Proof of residency in the Town of Fairhaven (3 documents)

All applicants for enrollment must submit at least one document each from Column A, B, and C and any other documents that may be requested, including but not limited to those from Column A, B, or C (noted below). If the parent or guardian of a student is not able to provide all of the required documentation prior to the first day of school, the building principal retains the discretion to enroll the student on a provisional basis, provided that the parent or guardian submits at least one document from either Column A or Column B prior to the first day of school. Provisional residency status will afford the parent or guardian an additional 30 days to submit the remaining documentation. After the 30<sup>th</sup> day without the required residency document(s), the child will be unenrolled and referred for appropriate follow-up action.

| <b>Column A</b>  | <b>Column B</b>  | <b>Column C</b>   |
|--|--|---|
| <b><u>Evidence of Residency</u></b>  | <b><u>Evidence of Occupancy</u></b>  | <b><u>Evidence of Identification (Photo ID)</u></b>                         |
| Record of recent mortgage payment and/or property tax bill with parent/guardian name | Recent bill dated within the past 60 days showing Fairhaven address and name.  | Valid Driver's License or other valid unexpired Government-issued photo     |
|  | Types of bills that will be accepted include: Gas Bill, Excise Tax Bill, Cable Bill, House Phone Bill, Car Insurance Bill, Health Insurance Statement with address | Identification of all Custodial/parent/guardian with whom the child resides |
| Landlord Affidavit with mortgage/property tax bill                                   |  |   |
| Resident Affidavit with mortgage/property tax bill                                   |  |   |

The Principal, or his/her designee, shall continue to monitor residency throughout the year and should report any concerns immediately to the Office of the Superintendent for further investigation. Parents are required to notify their child's/children's school of any changes of their address or the address of the student within five days of the change. Failure to provide such documentation will be grounds for unenrollment.

III. ENFORCEMENT

Should a question arise concerning any student's residency, the student's residency will be subject to further inquiry and/or investigation. Such questions concerning residency may arise on the basis of incomplete, suspicious, or contradictory proofs of address; anonymous tips; correspondence that is returned to the Fairhaven Public Schools because of an invalid or unknown address, or other grounds.

#### IV. EXCEPTIONS

1. The Fairhaven Public Schools may grant exceptions to the Residency Requirements for the following students:

- a. Students enrolled in the High School under special programs approved by the School Committee, such as educational exchange programs;
- b. Acushnet Tuition paying students
- c. Children of non-resident employees of the Town of Fairhaven, who meet the conditions established in the Agreement with the Fairhaven Educators' Association.
- d. Students who are entitled to attend the Fairhaven Public Schools under the McKinney-Vento Homeless Assistance Act.
- e. Students who leave their residence in Fairhaven after the third marking period may continue attending school in Fairhaven for the remainder of the school year if the student provides documentation indicating that relocation to a new school district would cause emotional, physical, and/or academic problems.
- f. Tuition Waivers  
At the discretion of the Superintendent, tuition for non-resident students may be waived.

Legal Reference: M.G.L. Chapter 76, Section 5  
School Committee Received: September 26, 2007  
Revised: February 7, 2015  
Revised: October 10, 2018